



DEVELOPMENT LOTTERIES BOARD
MINISTRY OF FINANCE

BIDDING DOCUMENT

PROPOSED WATER PROOFING WORK AT EXISTING BUILDING (No-01) OF
DEVELOPMENT LOTTERIES BOARD AT NO. 356,
DR. COLVIN R. DE SILVA MAWATHA, UNION PLACE, COLOMBO 02.

WATER PROOFING WORK

(BID NO : DLB/PRO/2024/02)

Issued To :

Issuing officer :

Date :

Bid No. :

Non –refundable Fee Receipt No. & Date :

TABLE OF CONTENTS

	Page No
INVITATION FOR BIDS :	3
VOLUME 01 : Contents	4
SECTION 01 Instructions To Bidders	5 - 6
SECTION 02 Standard Forms	7 - 11
SECTION 03 Conditions of Contract	12
VOLUME II : Contents	13
SECTION 04 : Form of bid	14 - 16
SECTION 05 : Bidding Data and Contract data	17 - 23
SECTION 06 : Specifications	24 - 25
SECTION 07 : Bills of Quantities	26 - 33
SECTION 08 : Standard Forms	34 - 36
SECTION 09 : Schedules(Qualification Information)	37 - 41
SECTION 10 : Check List For Bidders	42 - 43



Ministry of Finance Economic Stabilization & National Policies

DEVELOPMENT LOTTERIES BOARD

INVITATION FOR BID

PROPOSED WATER PROOFING WORK AT EXISTING BUILDING (No-01) OF

Development Lotteries Board

Bid No: DLB/PRO/2024/02

1. The Chairman, Minor Procurement Committee on behalf of the Development Lotteries Board invites sealed bids from ICTAD/CIDA registered contractors for proposed Water Proofing works described as below.

S No	Bid No	Project Description	Eng's Estimate w/o contingencies Rs. Mn	CIDA / ICTAD (Grade)	Non Refundable Document Fees Rs.	Bid Security Value Rs.
01	DLB/PRO/2024/02	Water Proofing work	13.8 Mn	SP – 03 or above	2,360.00	130,000.00

2. The work Consists of (DLB/PRO/2024/02) Water Proofing works at the existing building(No-01) at No.356, Dr. Colvin R De Silva Mawatha, Union Place, Colombo 02.
3. Bidding will be conducted through the National Competitive Bidding Procedure. (NCB)
4. In order to be eligible for contract award, the successful bidder shall not have been blacklist and shall meet the CIDA / ICTAD registration requirement stated in the above table.
5. Interested bidders may obtain further information from the Assistant General Manager (Procurement) Development Lotteries Board, No 356, Dr. Colvin R De Silva Mawatha, Union Place, Colombo 02 (0114-824824), and inspect the document during normal working hours from **17.01.2024 to 31.01.2024. site inspection will be held on 23.01.2024 at 10.30 a.m.**
6. A complete set of Bidding Documents may be purchased by interested bidders on the submission of a written application to the Assistant General Manager (Procurement) Development Lotteries Board, No 356, Dr. Colvin R De Silva Mawatha, Union Place, Colombo 02 between **17.01.2024 to 31.01.2024** from 09.00 hrs to 03.00 p.m. Upon payment of nonrefundable document fees as mentioned in the above table. Method of payment will be by cash.(Sri Lanka Rupees)
7. Sealed Bids marked with “Original” and “Copy” in separate envelops above addressed indicating “Water Proofing Work At first Existing Building of Development Lotteries Board, Bid No: DLB/PRO/2024/02” on the top left corner of the envelop.
8. Bid shall be accompanied by a Bid – Security for an amount given in the above table Bid - Security shall be Valid up to **03.05.2024**
9. Bids must be delivered and address to the Chairman, Minor Procurement Committee, Development Lotteries Board, No.356, Dr. Colvin R De Silva Mawatha, Union Place, Colombo 02 on or before **2.30 p.m. 01.02.2024**, late bids will be rejected. Bids will be opened in the presence of the bidders, representatives who are present on **01.02.2024, 2.30 p.m.** at Development Lotteries Board, No.356, Dr. Colvin R. De Silva Mawatha, Union Place, Colombo 02.
10. The Minor Procurement Committee reserves its sole right to accept or reject any or all the offers or any part thereof without assigning any reason therefore and or call for additional information where necessary, as per the procurement guidelines.
11. Further details, if required, could be obtained during the period specified under this bid from the Assistant General Manager (Procurement) of the Development Lotteries Board at No 356, Dr Colvin R de Silva Mawatha, Colombo 2.
12. The bidding documents could be referred from the dlb website: www.dlb.lk

Chairman,
Minor Procurement Committee,
Development Lotteries Board,
No.356, Dr. Colvin R. De Silva Mawatha,
Union Place, Colombo 02.
Date 17.01.2024
www.dlb.lk



VOLUME – 01

CONTENTS

SECTION	DESCRIPTION	PAGE NO
SECTION 01	Instructions To Bidders	5 - 6
SECTION 02	Standard Forms	7 - 11
SECTION 03	Conditions of Contract	12

Draft

SECTION – 01
INSTRUCTIONS TO BIDDERS

SECTION – 01

INSTRUCTIONS TO BIDDERS

Instructions to Bidders applicable to this contract is that given in Section – 01 of the Standard Bidding Document for Procurement of Works, ICTAD Publication ICTAD/SBD/03 to the ICTAD Publication published by the Institute for Construction Training and Development (ICTAD), “Savsiripaya”, 123, Wijerama Mawatha, Colombo 07.

Instructions to Bidders shall be read in conjunction with the Schedule provided under Section – 05 of the Bidding Document (Volume 02) of ICTAD publication STANDARD BIDDING DOCUMENT FOR PROCUREMENT OF WORKS - ICTAD/SBD/03

These publications will not be issued with the Bidding Document and the Bidder is advised to purchase it from ICTAD (CIDA – CONSTRUCTION INDUSTRY DEVELOPMENT AUTHORITY)

Instructions to Bidders will not be part of the contract.

SECTION – 02

STANDARD FORMS (CONTRACT)

- * Letter of Acceptance
- * Agreement
- * Performance Security
- * Advance Payment Security

Draft

FORM OF LETTER OF ACCEPTANCE

[Letter heading paper of the procuring entity]

To:

This is to notify you that your bid dated for the construction and remedying defects of the [name of the contract and identification number] for the Contract price of Rs. -----[*name of currency*]-----[*amount in figures and words*] as corrected in accordance with Instructions to Bidders and/ or modified by a Memorandum of Understanding, is hereby accepted.

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract documents.

The Start Date shall be: (*Fill the date as per Clause 6.1 of Conditions of Contract*).

The amount of Performance Security is: (*Fill as per Clause 4.4 of Conditions of Contract*).

The Performance Security shall be submitted on or before (*Fill the date as per Clause 4.4 of Conditions of Contract*).

Authorized Signature :

Name and title of Signatory:

Name of Agency:

FORM OF AGREEMENT

This **ARTICLE of Agreement** made the [day] of [month] 2024 between [name and address of the employer] (hereinafter called and referred to as “the Employer”), of the one part, and [Name and address of the contractor] (Hereinafter called and referred to as “the Contractor”), of the other part.

WHEREAS the Employer desires that the Contractor execute (hereinafter called and referred to as “the Works”) and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and remedying of any defects therein.

The Employer and the Contractor agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract hereinafter referred to, and they shall be deemed to form and be read and constructed as part of this agreement.
2. In consideration of the payments to be made by the Employer to the Contractor as indicated in this Agreement, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execute and complete the Works and remedy any defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties thereto have caused this Agreement to be executed the day and year aforementioned, in accordance with laws of Sri Lanka.

.....

Authorized Signature of the Contractor

.....

Authorized signature of Employer

Common Seal

Witnesses:

1. **Name and NIC No.**
Signature
Address

2. **Name and NIC No.**
.....
Address

(Please see next page)
Signature

FORM OF PERFORMANCE SECURITY (Unconditional)

[Issuing Agency's Name, and Address of Issuing Branch or Office]

Beneficiary: -----
[Name and Address of Employer]

Date: -----

PERFORMANCE GUARANTEE No.: -----

We have been informed that ----- *[name of Contractor]*
(hereinafter called "the Contractor") has entered into Contract No. ----- *[reference number of the contract]* dated ----- with you, for the ----- *[insert "construction"]* of --
----- *[name of contract and brief description of Works]*
(hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we ----- *[name of Agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of -----
--- *[amount in figures]* (-----) *[amount in words]*, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the -----day of -----, 20---- *[insert date, 28 days beyond the Intended Completion Date]* and any demand for payment under it must be received by us at this office on or before that date.

[signature(s)]

FORM OF ADVANCE PAYMENT SECURITY

----- [Name and address of
Agency, and Address of Issuing Branch or Office]

Beneficiary: ----- [Name and Address of Employer]

Date: -----

ADVANCE PAYMENT GUARANTEE No.: -----

We have been informed that ----- [name of Contractor]
(hereinafter called "the Contractor") has entered into Contract No. ----- [reference
number of the contract] dated ----- with you, for the ----- construction of ---
----- [name of contract and brief description] (hereinafter called
"the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance payment
in the sum ----- [amount in figures] (-----) [amount in
words] is to be made against an advance payment guarantee.

At the request of the Contractor, we ----- [name of issuing agency]
hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of -----
[amount in figures] (-----) [amount in words] upon receipt
by us of your first demand in writing accompanied by a written statement stating that the Contractor
is in breach of its obligation in repayment of the advance payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance
payment repaid by the Contractor.

This guarantee shall expire on ----- [Insert the date, 28 days beyond the expected expiration
date of the Contract]

Consequently, any demand for payment under this guarantee must be received by us at this office on
or before that date.

[signature(s)]

SECTION - 03

CONDITIONS OF CONTRACT

CONDITIONS OF CONTRACT : Conditions of Contract that will be applicable for this Contract is that given in Section – 03 of the Standard Bidding Document – Procurement of Works (ICTAD/SBD/03) the ICTAD Publication published by the Institute for Construction Training and Development (ICTAD / CIDA – Construction Industry Development Authority , “Savsiripaya” , 123 , Wijerama Mawatha , Colombo 07.

This publication Volume 1 will not be issued with the Bidding Document and the Bidder is advised to purchase it from ICTAD. (CIDA – Construction Industry Development Authority)

Conditions of Contract shall be read in conjunction with Section 5 Schedule in Volume 2 provided under Section – 05 of the Bidding Document (Volume 02), which shall take precedence over the Conditions of Contract.

VOLUME II

SECTION	DESCRIPTION	PAGE
SECTION 04	: Form of bid	14 - 16
SECTION 05	: Bidding Data and Contract data	17 - 23
SECTION 06	: Specifications	24 - 25
SECTION 07	: Bills of Quantities	26 - 35
SECTION 08	: Standard Forms	34 - 36
SECTION 09	: Schedules(Qualification Information)	37 - 41
SECTION 10	: Check List For Bidders	42 - 43

SECTION – 04
FORM OF BID

FORM OF BID

Name of the contract: Bids for Water Proofing works at first existing Building of Development Lotteries Board.

To : The Chairman, (Minor Procurement Committee)
Development Lotteries Board.
No 356,
Dr. Colvin R. De Silva Mawatha,
Union Place,
Colombo 02.

Gentleman,

1. Having examined the Standard Bidding Document - Procurement of Works - [ICTAD/ SBD/ 03. Schedule, Specifications, Drawings and Bills of Quantities and addenda for the execution of the above-named Works, we/I the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Schedule, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees
..... (LKR) or such other sums as may be ascertained in accordance with the said Conditions.
2. We/I acknowledge that the Schedule forms part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the Works as stipulated in the Schedule, and to complete the whole of the Works comprised in the Contract within the time stated in the Schedule.
4. We/I agree to abide by this bid for the period stated in the Sub-Clause 15 of Instructions to Bidders or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us/me.
6. We accept/ we do not accept the Adjudicator.
7. We/I understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this day of 2024 in the capacity of duly authorized to sign

bidders for and on behalf of
.....
(IN BLOCK CAPITALS)

Signature :

Address :

Witness :

Witnesses:

3. Name and NIC No.

Signature

Address

4. Name and NIC No.

Signature

Address

Draft

SECTION – 05

BIDDING DATA & CONTRACT DATA

BIDDING DATA

Instructions

To Bidders

Entry

Clause Reference

1.1 Employer's Name and Address

Name : The Chairman, (Minor Procurement Committee)
Development Lotteries Board,

Address: No. 356, Dr. Colvin R De Silva Mawatha, Union Place,
Colombo 02..

1.2 Scope of Works

The Works consist Water Proofing Works at Existing Building (No-01) located at : No 356,
Dr. Colvin R. De Silva Mawatha, Union Place, Colombo 02.

1.3 Time for Completion

The Time for Completion for the whole of works shall be **30 Days** from the start date

1.4 The Office for collection of bid forms

1.5 Assistant General Manager (Procurement), Development Lotteries Board, No 356, Dr.
Colvin R. De Silva Mawatha, Union Place, Colombo 02. between **17.01.2024** to
31.01.2024 from 09.00 hrs to 15.00 hrs. Upon payment of non-refundable fee of
Rs. 2,360.00. The method of payment will be by cash.(Sri Lanka Rupees).

2.1 Source of funds

The source of funds of Development Lotteries Board.

3.1 Qualification Information

The following information shall be provided in Section 9 – Schedules:

- CIDA registration
Grade **SP 03 or above**

4.1 The following information shall be provided in Section 9 – Schedules:

- ICTAD registration
Registration number
Grade
Specialty :
Expiry date :
VAT registration number :

- Attach legal status (Sole proprietor, Partnership, Company etc.)
- Attach authentication for signatory

- Total monetary value of construction work performed for each of the last three years
- Experience in works of a similar nature and size for each of the last three years
- Qualifications and experience of key site management and technical personnel proposed for the contract,
- Availability of liquid assets/credit facilities
- Audited financial statements including profit and loss accounts and total/current assets and liabilities for last 3 years.
- Bank's Confirmation letter about permanent overdraft facilities of the contractor
- Work in hand (Current Contract Commitment)
- Bidder shall provide details of available management staff.
- any other.

4.4 Average annual volume of construction work performed in last 3 years

Average annual volume of construction work performed in last three years shall be at least Rs. **6.5 Million**

Successful completion of a similar nature project and complexity of costing not less than SLR. **Five Million (6.5 Million)** completed within 30 days or higher value project within proportionate time period as the main contractor during last 3 years.

Qualifications and experience of Technical and Managerial Staff

1. **Technical Officer** - with NDT (Civil) or equivalent with minimum 2 years relevant construction experience

Liquid assets and/or credit facilities required

The bidder should provide dedicated credit facility from a reputed commercial bank for **One Million (04 Million)**.

9.1 Clarification of Bidding Documents

Employer's address for clarification of bidding document :

Name of Officer: Assistant General Manager (Procurement),
Development Lotteries Board.

Address : No 356, Dr. Colvin R. De Silva Mawatha,
Union Place, Colombo 02.

Phone : 0114 – 824 824 /0769475871

11.1 The language of the bidding document shall be English/Sinhalese.

7. Site visit :- Date :-23.01.2024
Time :- 10.30 am

- 13.3** VAT component shall not be included in the rates. The amount written in the form of Bid shall be without VAT. However VAT component shall be shown separately at the end of the BOQ.
- 13.4** **Adjustments for change in cost**
The contract is not subjected to price adjustment.
- 15.1** **Period of Bid validity:**
The Bid shall be valid up to 77 days from the bid closing date .
(18.04.2024)
- 16.1** **Amount of Bid security:**
The Bid shall include a Bid Security using the form included in Section 9.
The amount of Bid Security is Sri Lanka rupees **One hundred thirty Thousand.**
(Rs 130,000.00)
- 16.2** **Bid Security shall be :**
The amount of Bid Security is Sri Lanka rupees **one hundred thirty Thousand.**
(Rs 130,000.00)
The Bid Security shall be valid up to 120 days (**31.05.2024**) from the bid closing date.
- 19.2 (a)** **Employer's Address for Bid submission**
The Chairman, Minor Procurement Committee,
Development Lotteries Board,
No: 356, Dr. Colvin R. De Silva Mawatha,
Union Place,
Colombo 02..
- 19.2 (b)** **Identification number of Contract**
Contract Name : Water Proofing Works at Existing Building (No-01) building of Development Lotteries Board
Contract No : BID REF. NO : DLB/PRO/2024/02
- 20.1** **Deadline for submission of Bids**
Deadline for submission of Bids.
02.30 p.m on 01.02.2024
Bid opening
Venue, time, and date of bid opening.
Development Lotteries Board,
No: 356, Dr. Colvin R. De Silva Mawatha,
Union Place,
Colombo 02. .
02.30 p.m on 01.02.2024

34.0 Amount of Performance Security

The Standard Form of Performance Security acceptable to the employer shall be a Guarantee from an Agency accepted and stated in the Procurement Guidelines.

The amount of Performance Security is 5% of the Initial contract Price.
(performance security shall be valid up to 6 months from the completion of project)

36.0 Fees and types of reimbursable expenses to be paid to the Adjudicator shall be on a case to case basis and shall be shared equally by the Contractor and the Employer.

Dispute Adjudication Board (DAB)

36.1 Within 28 days for the Commencement Date each of the Parties shall appoint one member to serve under Dispute Adjudication Board (DAB). The Parties shall consult both these members and shall agree upon the third member, who shall be appointed to act as the chairman.

If either party fails to nominate a member to the DAB or the parties fail to agree upon the third member or the parties fail to agree on the appointment of a replacement person to the DAB, then upon the request of either or both parties the institute for Construction Training and Development (ICTAD) shall appoint the relevant member to the DAB.

CONTRACT DATA

Conditions of Contract Clause Number/s

- 1.1 Employer's name & Address;
- Name: The Chairman, Minor Procurement Committee,
Development Lotteries Board.
- Address: No 356, Dr. Colvin R De Silva Mawatha, Union Place,
Colombo 02.
- 1.1 Engineer's name & Address:
- Name : Direct By DLB
- 1.1 The Works consist of Water Proofing Works at Existing Building (No-01) building
- 1.1 The site is located at : No 356, Dr.Colvin R. De Silva Mawatha, Union Place,
Colombo 02.
- 1.1 The start date shall be 07 days from the letter of acceptance.
- 9.1 Schedule of Key Personnel:
- (a). Technical Officer - with NDT (Civil) or equivalent with minimum 2 years
relevant construction experience.
- 17.1 The Intended Completion Date for the whole of works shall be;
- 30 days** from date of commencing.
- 21.1 The Site Possession Date shall be **07 days** from Letter of Acceptance.
- 27.1 The Contractor shall submit a programme for the Works within **07 days** of delivery
of the Letter of Acceptance.
- 27.3 The period between Programme update is fortnightly.
- 35.1 The Defects Liability Period is **365 days**.
- 39.2 Engineer shall obtain specific approval to the employer for any variation on
followings.
1. On all supply Items.

2. For any extra work

48.1 The retention from each payment shall be 10% of the certified work done.

The limit of retention shall be 5% of the Initial Contract price.

49.1 The liquidated damages for the whole of the Works shall be 0.05 % of the Contract Price per day.

50.1 The maximum amount of liquidated damages for the whole of the Works shall be 10% of the Initial Contract Price.

52.1 The Performance Security shall be 5% of the Initial Contract Price.

58.1 Schedule of Operation and maintenance manuals.

60.1 The percentage to apply to the value of the work not completed, representing the Employer's additional cost for completing the Works is 25 % .

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SECTION – 06
SPECIFICATIONS

CIVIL SPECIFICATIONS

GENERAL SPECIFICATION

1. Specifications for Building Works - Volume I ICTAD
Publication No. SCA/4/I
3rd Edition (Revised) - July 2004
2. 01 Specifications for Building Works - Volume II ICTAD
Publication No. SCA/4/II - Sanitary Installations
2nd Edition (Revised) - October 2001
3. Specifications for Electrical and Mechanical Works
Associated with Building and Civil Engineering
ICTAD Publication No. SCA/8
2nd Edition (Revised) - August 2000
4. Specifications for Electrical : IEE Wiring Regulation for electrical
Installation 17th Edition

Draft

SECTION 07

BILL OF QUANTITIES

“ to be filled by the bidder”

Bill of Quantities

Proposed Water Proofing Work at the Existing Building (No-01) of Development Lotteries Board at No 356,union Place,Colombo-02.

<u>ESTIMATE FOR WATER PROOFING WORK OF 4TH FLOOR ROOF TERRACE FOR EXISTING BUILDING AT DEVELOPMENT LOTTERIES BOARD</u>					
Item	Description	Unit	Qty	Rate Rs.	Amount Rs.
1	<u>PRELIMINARIES</u> If no price has been stated against any item hereunder the Contractor will not be entitled to claim any money for such items even though he is obliged to execute the work or provide services described therein. Preliminary items priced by the Tenderer are deemed to include the cost of unpriced items.	Note	-	-	-
	The Tenderer shall read, understand and acquaint himself with the requirements in the conditions of contract Parts I & II, General Specification of work, particular Specification of work, Instruction to Tenderers, Bidding, Data, Tender Form, Appendix to Tender and preamble notes. It is the Tenderer's responsibility to see that his price include for complying with all the above requirements whether specifically referred to in this bills of quantities or otherwise.	Note	-	-	-
	The Tenderer is required to visit the site of the proposed work, as it is his responsibility to ascertain the conditions governing access to the site, the external working space, storage area etc.,	Note	-	-	-
	Cost and expenses in connection with any other preliminary item which is not listed below, but is necessary for the due completion of works, is deemed to be included in the tender rates.	Note	-	-	-
	Mechanical plant and equipment which emits excessive noise, smoke, fumes, obnoxious gases etc., will not be allowed to be used in the Site, without the prior approval of the Engineer.	Note	-	-	-
	The contractor shall be responsible for any loss or damage to the works, existing structures, adjoining structures and unfixed materials.	Note	-	-	-

	The contractor shall be responsible for providing necessary lighting, watchmen, and other suitable security measures during construction until handing over. Necessary water and electricity are provided .	Note	-	-	-
1.1	Insurance and Securities Allow Provisional sum for provide and maintain a performance guarantee to the value equal to 5% of the contract price from a bank acceptable to the Employer.	ps	1.00		
1.2	Allow Provisional sum for provide and maintain a mobilisation advance payment guarantee to the value equal to 20% of the effective contract price. from a bank acceptable to the Employer.	ps	1.00		
1.3	Allow Provisional sum for insurane of works. machinery & equipment, plant materials, third party persons & property and employer's personnel & property at site as per the contract Insurance policies issued by an insurance organisation in Sri Lanka acceptable to the Employer conforming the requirement stipulated in the Conditions of Contract. The insurance policies shall be valid up to the end of Defects Liability Period.	ps	1.00		
1.4	Allow lum sum for constructing, maintaining , dismantling and removal (after practical completion of work) a temporary site office and work rest room .	item	1.00		
1.5	Provide Lump sum to construct, equip, maintain and remove after completion temporary buildings for protection and storage of Materials and Plant and workshops.		1.00		
1.6	Allow sum for erecting and maintaining Scaffolding and/or self climbing flat forms such scaffoldings etc. shall be removed on completion all	item	1.00		
1.7	Allow sum for Construction site management officer.	month	1.00		
	Total carried to summary				

2	<u>DEMOLISHING WORK</u>				
2.1	Remove the existing 75mm or above thickness floor screed, concrete layer, membrane sheets water proofing layer & upto structural surface and clean the existing surface to be free from dust, cement laitence, grout deposits, etc. and clearing debris away from the site.	m2	480.0		
2.2	Remove the existing sign board base and clearing debris away from site.	Item	allow	sum	95,500.00
2.3	Remove the existing 25 mm thickness wall plaster up to 300mm height from finish floor level and Clean the existing surface to be free from dust, cement laitence, grout deposits, etc.	m2	50.0		
2.4	Wire brush and clean the surface to be free of dust, other deposits to receive the waterproofing system.	m2	530.0		
	Total carried to summary				
3	<u>WATERPROOFING WORK</u>				
	The rates for following Items are strictly applicable, subject to the fulfillment of the following conditions.	Note	-	-	-
	The water proofing material shall conform to relevant British, Euro or ASTM specifications.	Note	-	-	-
	Recommended Distributors/Agents who are marketing water proofing material/product are	Note	-	-	-
	1. M/s Finco Ltd. 2. M/s HE Engineering 3. M/s Ranki International 4. M/s Solico Engineering 5. M/s Sika Lanka				
	The contractor shall submit; (a) A written certificate stating that all material and workmanship are in conformity with the specifications and the manufactures requirements.	Note	-	-	-

	<p>(b) The contractor shall jointly with manufacture / supplier of the waterproofing materials shall furnish a warranty to the Employer valid for a period of 10 years after handing over of the work against dampness and / or moisture penetration through treated surfaces due to defective materials and/or workmanship.</p> <p>(c) keep a pond of 48 hours and 300mm water height kept for horizontal surfaces and carry out the pond test.</p>	-	-	-	-
3.1	Laying TOPSEAL 4 mm thick , black finished torch -on membrane or any other equivalent product as per manufacturer's specifications. Rate include the formation of edges, torch welding and fixing metal strip on vertical walls at termination edges.	m2	480.0		
	Total carried to summary				
4	<u>OTHER WORK</u>				
4.1	Construct minimum 100 mm x 300 mm size dowelled concrete kerb with R/F bars along the slab.	l.m	110.0		
4.2	Lay 1:3 cement /sand 25 mm thick wall plaster finished rough on walls upto a height of 300mm from finished floor level.	m2	45.0		
4.3	Lay 1:3 cement / sand average 40 mm thick slopping screed to a slope towards gullies.	m2	480.0		
4.4	From 1:3 cement /sand 50 mm x 50 mm angle fillets at all right angle edges.	l.m	110.0		
4.5	Protect the area with avg. 50 mm thick chip concrete using BRC/GI mesh as a reinforcement Panel size should be determined & formed to reduce cracking as per the drawings.	m2	480.0		
4.6	Wire brush and clean the plastered surface and	m2	90.0		
	painting with three coat of Acrylic water proofing coating "polyseal " paint in parapet walls/exposed walls and others.				
	Total carried to summary				

SUMMARY

Item	Description	Amount (RS)
1.0	PRELIMINARIES	
2.0	DEMOLISHING WORK	
3.0	WATERPROOFING WORK	
4.0	OTHER WORK	
	SUB TOTAL	
	SSCL 2.5%	
	VAT 18 %	
	GRAND TOTAL	

Grand Total in Words :-

.....
.....
.....

Date:.....

Signature with seal:.....

Name of the Bidder :.....

Address :.....

PREAMBLE TO THE BILL OF QUANTITIES

PRICING PREAMBLES

GENERALLY

Provision has been made for the total of each page to be collected at the end of each bill of these Bills of Quantities.

The Contractor should allow against the items or in the prices for everything contained in these Bills of Quantities which has a monetary value.

Lump sums shall not be given where unit rates are applicable.

Payment against any item in the Bill of Quantities will be made only if such item has actually been carried out by the contractor. If the Contractor intends to execute any alternative method of construction, the Engineer's prior approval thereof shall be obtained prior to execution of such work in order to ensure payment against the relevant item.

Unit rates may be used reciprocally in the settlement of accounts unless conflict between them occurs. The Contractor is, therefore, to ensure that identical items occurring in separate bills are not priced at different rates unless this is his deliberate intention.

The Contractor shall check against the summaries that each copy of the Bills of Quantities is complete in the number of pages and in the reproduction of each page.

The Contractor's prices and extension shall be entered in waterproof ink.

Unit rates and extensions shall be given in Sri Lankan Rupees to a maximum of two significant places Of decimals.

The various documents collectively referred to herein as the Bills of Quantities jointly constitute the Bill of Quantities referred to in the Conditions of Contract.

These Bills of Quantities have been measured generally in accordance with the principles laid down in the Method of Measurement of Building Works and rates shall include for everything required for complete sections of work in accordance with the specifications and drawings.

In the Bills of Quantities, if any materials/ fittings are described by using a trade name, it is only for the purpose of indicating the minimum level of quality and standard required. The Bidder may use any other material/ fittings, which are considered as equivalent in quality and standard to those specified therein subject to the approval of the " Engineer"

Items in the preambles section of these Bills of Quantities are deemed to qualify and to form part of every description of measured work to which they refer including composite descriptions.

No amendment which has not been authorized in writing by the Engineer shall be made to these Bills of Quantities.

The Contractor shall not use these Bills of Quantities as a construction program or for the purposes of ordering materials or arranging sub-contracts. The references for these activities shall be the drawings, specification and instructions issued by the Engineer.

These pricing preambles are a standard and comprehensive set and hence may exceed The requirements of this particular project.

Format for Descriptions

In addition to common abbreviations the following have been adopted:

m	–	meter	m ²	–	square meter
m ³	–	cubic meter	mm	–	mille meter
Nr/Nos	–	number	t	–	tone
kg	–	kilograms	h	–	hour
CP	–	Code of Practice	BS	–	British Standard
BOQ	–	Bills of Quantities			

Every description shall read as if the phrase “and the like” were incorporated into it.

Where specific classifications have been given but are deemed to include other categories of work only the classified item shall be given in descriptions.

“Prices also to include”; items under this heading fall into two categories :

- a) Those which are deemed to be included in descriptions and therefore, in prices.
- b) Those for which the Contractor shall allow in his prices.

“Approved” , “Directed”, “Selected” and similar expressions shall relate to the Engineer’s decision.

“Falls”, “Slopes”, “Weathered” : inclined from the horizontal in one plane.

“Cross Falls”, “Cross Slopes”, “Cross weathered” : inclination from the horizontal in more than one plane.

Prices also deemed to include

Rates shall be comprehensive and include for the following:

All obligations imposed by the Contract.

Complying in every respect with the requirements and the considerations of the specifications and drawings.

All considerations arising from the definitions incorporated into each preamble section.

Labour for fixing and all associated costs.

Materials and goods and all associated costs.

Fitting and / or fixing materials and goods in any position, hoisting to any height.

Use of scaffolding, plant, equipment and tools.

Allow for protection of finished surfaces/fittings etc. of all work sections.

Any additional labors usually associated with measured items.

All measurements are net and the rates shall include for all laps(except for steel reinforcement where the quantity of laps is included in the BOQ quantity), waste, working space and trade or traditional Allowances.

The pricing of materials shall take account of the following :

Pricing Preambles, Drawings and Specifications shall apply reciprocally between sections of the works unless otherwise described.

Materials shall be of the best quality available unless otherwise described.

All materials shall be transported, handled, stored and fixed in accordance with the printed instructions or recommendations of their manufacture or suppliers.

Protection of completed work, all casings and temporary coverings and making good and clearing away upon completion.

Building paper, damp proof membrane, quilts and all non-rigid sheet materials shall include cutting or Forming holes and notching and the extra labor of turning up at edges and the like.

Duct shall include draw wires.

Holes, mortises, pockets, grooves, chases and the like and items described as “built in” and “cast in” Shall include making in its fullest sense and through, around, into over and up to the items concerned.

Items described as “cut” shall include general making good similarly.

Where the word “allow” is used the cost of the items shall be the responsibility of the Contractor.

The Contractor shall obtain from all sub-contractors (weather nominated or otherwise) their requirements for all recesses, chases, holes and the like in order that they may be built in or formed as the work proceeds.

No additional charges shall be allowed for cutting recesses, chases and holes and the like after the Construction of the works.

In the event of their being any discrepancies between details on drawings, descriptions in specifications and descriptions in the Bills of Quantities then the rates and pricing shall be deemed to relate to the Documents order of precedence set out in the Form of Agreement.

The Contractor should leave the whole of the works ready for immediate occupation to the satisfaction of the Engineer including the following :

- a) Cleaning and touching the buildings both inside and out, leaving all surfaces free of cracks, Blemishes or splashes.
- b) Easing, oiling and adjusting and making good of finishes to all fittings, doors, windows, Ironmongery and the like.
- c) Cleaning and polishing all marble glass, anodized aluminum and sanitary ware, including the Removal of all protective coverings, paint splashes and the like. Replacements of all or any chipped, Cracked or broken items.
- d) Balancing of air conditioning installations where applicable.
- e) Removal of rubbish, debris or excess spoil from the site area and raking over and cleaning all unused Parts of the site area.

Fix only

The expression “fix only” used in these Bills of Quantities means that the Contractor shall provide the following facilities :

- a) Fixing with all necessary accessories and the like.
- b) Supplying full size templates, giving and marking dimensions and taking responsibility for their Accuracy.

- c) Getting in, protecting, handling, distribution and placing in position and assembling as required.
- d) Casing up and protection, including clearing away protection on completion of the works
Including sub-contractor works.
- e) Full cost of replacement of any items which are damaged, broken, lost or stolen after the acceptance of the items from the supplier or Employer and until handing over the complete works.
- f) Other necessary and usual facilities and documentation.

Supply only

The expression “supply only” used in these Bills of Quantities means that the Contractor is to provide for everything in connection with such items except fixing in position.

Sub – Contractors

Sub-contractors, whether nominated or not, are to be let on a current form of sub-contract designed for use in conjunction with the General Conditions of Contract amended as necessary to incorporate the appropriate provisions of the main Conditions of Contract.

The Contractor should ascertain from sub-contractors and suppliers before the work is put in hand particulars of positions in which chases, holes, mortises and the like will be required to be formed or left. No claim for the extra costs of cutting away work already built due to the Contractor’s failure to ascertain these particulars will be admitted.

Any local sub-contractors which the Contractor proposes to use for the works are subject to the Approval of the Engineer and Employer.

The Contractor shall provide for approval a list of sub-contractors who will be employed on the works.

If the Contractor is refused permission to use any of his proposed sub-contractors then the work shall be sub-let at no extra cost to an approved sub-contractor.

Any sub-contractor who has not been approved by the Engineer shall not be used in connection with the carrying out of the works.

Prime Cost Sums in Unit Rates

Certain rates within the Bills of Quantities will include Prime Cost Sums. The material specification and fixing details will be specified. The Contractor is to include against each heading the necessary Uplifts and additions required to give his final rate. This rate will then be carried to the relative places Within the Bills of Quantities.

SECTION – 08
STANDARD FORMS

FORM OF BID SECURITY

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[insert issuing agency's name, and address of issuing branch or office]*

Beneficiary: - Chairman (Minor Procurement Committee)
Development Lotteries Board,
No 356,
Dr. Colvin R. De Silva Mawatha,
Union Place,
Colombo 02.

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- *[insert (by issuing agency) name of the bidder]* (hereinafter called "the bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the execution of *[insert name of Contract]* under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[insert amount in figures]* ----- *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of the Contract signed by the bidder and of the Performance Security issued to you by the bidder; or (b) if the bidder is not the successful bidder, upon the earlier of the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- *(insert date)*
Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

representative(s)]

representative(s)]

[signature(s) of authorized

DAY WORK SCHEDULE

Any work undertaken on Daywork order shall be paid at the Labour and Material Price and the Profit Margin given below. Any additional material used in Daywork shall be claimed with proof of purchase and prices.

1. Labour

Labour	Gross Daily Wage Rs. Cts.
1. Unskilled Labour 2. Semiskilled Labour 3. Skilled Labour	

2. Overheads & Profit

Margin (Percentage) of Overheads & Profit	%
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03. CONSTRUCTION MANAGEMENT SCHEDULE

Minimum Qualification	Nature of Supervision (State whether fulltime or if part time, the frequency and duration of supervision)
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SECTION – 09

SCHEDULES

(QUALIFICATIONS INFORMATION)

Schedule 1 – Qualification Information

i. For joint ventures, each joint venture partner shall furnish information separately.

ITB Clause reference	Description	Information (to be filled by the Bidder)	Remarks
4.1 (a)	Legal Status		<i>Provide certified copies of Registration</i>
	Written power of attorney of the signatory to the Bid	<i>Provide original or certified copy of the power of attorney attested by a Notary and label as attachment to clause 4.1 (a)</i>	

	1 VAT Registration Number 2. Construction Programme		
4.2 (a)	ICTAD Registration		<i>Provide certified copies and label as attachment to clause 4.2 (a)</i>
	Registration number		
	Grade		
	Specialty		
Blacklisted Contractors	Expiry Date Have you been declared as a deflated contractor by NPA or any other Agency? Yes/No		<i>If Yes Provide details</i>

Schedule 2 – Value of Construction works performed in last 3 years

i. For joint ventures, each joint venture partner shall furnish information separately.

Year	Turn-over	Remarks
1		<i>Attached copies of certificate of completion etc. and other documents such as profit-loss and income expenditure statement</i>
2		
3		

Schedule 3- Construction Experience in last three years

(Value of similar work completion in last 3 years Minimum single similar project)

Year	Employer	Description of Works	Amount

Schedule 4.1 – Adequacy of Working Capital

Source of credit line	Amount	Remarks
		<i>Provide documentary evidence and label as attachment to clause 4.2</i>
Total		

Schedule 4.2
Current contract commitments

Name of Contract	Employer's Contact address/ Tel/Fax	Value of Outstanding work (LKR)	Estimated completion date	Average monthly invoicing over last six months (LKR)

Schedule 4.3 Qualification Information (Financial Status)			
FINANCIAL DATA FOR PREVIOUS 3 YEARS (LKR)			
	Year 1: xxxx	Year 2: xxx	Year 3: xxxx
INFORMATION OF BALANCE SHEET			
Total assets			
Total liabilities			
Net worth			
Current assets			
Current liabilities			
Working capital			
INFORMATION FROM INCOME STATEMENT			
Total Revenues			
Profits Before Taxes			
Profit after Taxes			

Schedule 5 Managerial staff (Qualification and Experience)	
Technical Officer - NDT (Civil) or equivalent with 5 years relevant construction experience	Attached CV and Experience

SECTION – 10

(CHECK LIST FOR BIDDER)

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ITEM	ITB Clause	Yes (tick)	Reference
Form of Bid			
Addressed to the Employer?	18		
Completed?	18		
Signed?	18		
Bid Security Declaration Form (if required)			
Properly filled & signed	16		
Bid Security (if required)			
Addressed to the Employer ?	16		
Format as required?	16		
Issuing Agency as specified?	16		
Amount as requested?	16		
Validity 28 days beyond the validity of bid?	16		
Qualification Information (as per the bidding data)			
All relevant information completed?	4		
Signed?	4		
Addendum			
Contents of the addendum (if any) taken in to account?	10		
Bid Package			
All the documents given in ITB Clauses 12 enclosed in the original & copy?	12		
ITB Clause 19 followed before Sealing the Bid Package?	19		

Annexure			
1. ICTAD Registration Certificate			
2. Certificate of incorporation or Business Registration Certificate			
3. VAT Registration Certificate			
4. List of clients with address and contact nos			

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