



**Ministry of Finance  
Development Lotteries Board**

**Supplying of Branded Garden Umbrellas With  
Tables - 100 Sets**

**Bidders Name :-** .....

**Development Lotteries Board,  
356. Dr. Colovin R. De Silva Mawatha,  
Colombo 2.**

Prabhashi 2024.04.03

## Bid Conditions

<p>1. Scope of Bid</p>	<p>1.1 The Purchaser here by invites seal quotations for the supply of staff branded garden umbrella with tables 100 sets as follow</p> <p><u>Item Description:-</u></p> <ul style="list-style-type: none"> <li>• Color: - 2 colors in 8 panels (4x2) Umbrellas</li> <li>• Size : - 7 feet</li> <li>• Qty :- 100 units</li> <li>• Branding :- 4 color print in 08 panels</li> <li>• Table:- Plastic table to be complied with umbrell (Refer attach for art work)</li> </ul>
<p>2. Eligibility</p>	<p>2.1 Bidder should be a registered company/ Partnership and should have 2 years experience in the similar field. <b>(Documentary evidence should be provided. If not treated as rejected)</b></p>
<p>3. Documents Comprising your Bid</p>	<p>3.1 The bid shall comprise the following:</p> <ol style="list-style-type: none"> <li>a. Bid Submission Form and the Price Schedules</li> <li>b. A sample set to be supplied for evaluation on the request of the DLB after opening of the bids</li> <li>c. Customers list with contact numbers for same items has been sold for last 02 years.</li> <li>d. Certified copy of company registration</li> <li>e. VAT registration copy</li> <li>f. Audited Financial Statement at last 2 years.</li> </ol> <p>(Proof documents to be submitted along with the bid for the above a. to h.)</p>
<p>4. Period of Validity of Bid</p>	<p>4.1 Bids shall remain valid for the period <b>of Sixty (60)</b> days from the Bid submission deadline date.</p>
<p>5.Evaluation of Bid</p>	<p>5.1 The Purchaser shall evaluate each bid that has been determined, to be substantially responsive.</p>
<p>6.Submission of Bids</p>	<p>6.1 Address for submission of bids is:</p> <p style="text-align: center;">Chairman, Development Lotteries Board, No. 356, Dr. Colvin R De Silva Mawatha, Union Place, Colombo 02</p> <p>6.2 Deadline for submission of bids is <b>2.30 p.m. 25.04.2024</b></p> <p>6.3 The Bids shall be opened at the following address:</p> <p style="text-align: center;">Development Lotteries Board, No. 356, Dr. Colvin R De Silva Mawatha, Union Place, Colombo 02</p> <p>6.4 Bids should be forwarded by registered post or deposited in the box provided at the Procurement Division of the Development Lotteries Board, at the above address. Bids will be <b>closed at 02.30 p.m on 25.04.2024</b> and bids will be opened soon after closing time in the presence of bidder's representatives.</p>

7. Payments	7.1 Payments will be made after Supply of Garden Umbrella with Tables from the submission of invoice Within 30 days. Partial payments will be made after delivery
8. Termination Clause	8.1 The Chairman of Development Lotteries Board has the right to terminate the agreement; in the event of the services do not meet the requirements Specified in the tender document.
9. Agreement Period	9.1 The delivery period is 30 days from the sample approval date by the DLB. Partial delivery is accepted
10. Governing Law	10.1 The tenders and any contract resulting there from shall be governed by and construed according to the Law of Sri Lanka.
11. Liquidated Damages	11.1 The liquidated damages should be half (0.5) percent per week of contract price or part thereof. Maximum amount of liquidated damages 10% of the contract price.

Chairman,  
Development Lotteries Board,  
No. 356, Dr. Colvin R De Silva Mawatha,  
Union Place,  
Colombo 02

(To be filled by the bidder)

Company Details

- 1. Name of the bidder :- .....
- 2. Address :- .....
- 3. Location of the factory: - .....
- 4. Telephone / Fax :- .....
- 5. Email :- .....
- 6. Contract person :- .....
- 7. Company registered Years: - .....
- 8. Vat No :- .....
- 9. Customer List: - (For last 2 years)

Customer Name	Contract No	Item	Qty Supplied	Date

(Written evidence should be the attached)

- 10. Details of the Company Staff: -  
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- 11. Stock Availability  
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12. Machinery Availability

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13. Branding Method

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14. Production per day

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15. Material Availability

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Above all details are true and accurate

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Authorized Signature  
(with seal)

.....

Date

(To be filled by the bidder)

**Bids for Supplying of Branded Garden Umbrellas with Tables – 100 Sets**

**Price Schedule**

<b>Line Item No.</b>	<b>Description of Goods or related services</b>	<b>Qty</b>	<b>Unit price (Excluding Tax)</b>	<b>Total Price (Excluding Tax)</b>
<b>1.</b>	Supplying of branded garden umbrellas (as per the details given in the para No.1)	<b>100</b>	.....	.....
Total				
SSCL				
Vat 18%				
Grand Total with Vat				

(Grand Total with VAT in words)

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**Note: All Statement of Conformity should be supported by relevant proof documentation.**

**Without such documentary support, the bid will be considered non-responsive**

I hereby certified above details are true and accurate.

Authorized signature: .....

With seal

Company Name : .....

Company Address : .....

Vat No : .....

Tel/Fax : .....

Contact Person : .....

Date : .....

