

Paik 1/10/25  
21/04/2025



Ministry of Finance, Planning and Economic Development

## DEVELOPMENT LOTTERIES BOARD

### REGISTRATION FOR OBTAINING OF PROFESSIONAL SERVICES

Bid No.: DLB/PRO/2025/25

Chairman, Development Lotteries Board hereby invited application for, Registration of Obtaining of Professional Services from interested certified Professional individuals or consulting firms on following categories.

- Chartered Civil Engineers
- Chartered Mechanical Engineers
- Chartered Electrical Engineers
- Chartered Architects
- Chartered Electronics Engineers
- Software & Hardware Engineers
- Quantity Surveyors (QS)
- Technical Officers (Civil & Mechanical)
- Technical Writers (Only for Software / Hardware)

#### Scope of Services:

Registered professionals will be engaged as needed for:

- Designing and drafting project concepts
- Preparation of drawings, including council-approved plans.
- Developing tender documents and specifications.
- Providing technical evaluation support, including bid assessments.
- Attending technical evaluations and guiding the Procurement committee meetings.
- Payments certifications

#### Eligibility Criteria:

- Educational Qualifications: Minimum Bachelor's Degree or equivalent; Master's Degree preferred with professional memberships in respective councils.
- Experience: Minimum 10 years of industry experience in the respective field.
- Professional Individuals or consulting firms are eligible.

All categorized individuals or consultancy firms should submit applications for the registrations with the following details.

1. Categories :- To be specified
2. Certified copies of professional qualifications.
3. If applying as a company:
  - Company Registration Certificate
  - VAT Registration Certificate
4. Details of past projects /jobs handled, including:
  - Project descriptions
  - Project values, Please submit your detailed profile, qualifications, and relevant experience records to:
  - Your Company Name/Company Name
  - Your Contact Email
  - Your Contact Number
  - Your office Address

#### Selection Process:

- The registration and selection of service providers will be conducted in accordance with the National Procurement Guidelines.

#### Service Engagement & Fees:

- Services will be obtained on an as-needed basis.
- Professional fees will be determined based on project scope and requirements, ensuring a competitive pricing structure on re-inviting bids from registered firms considering the requirement.
- The TOR will be signed with the selected firm/individual after the selection.

Applications should be sent by registered post as addressed to "Chairman, Development Lotteries Board", No.356, Dr. Colvin R. De Silva Mawatha, Union Place, Colombo 02 or insert to relevant box provided at the Procurement Division at the Same address, at or before 2.30 p.m. on **15.05.2025** with marked, "Registration for Obtaining of Professional Services" at the left-side top corner of the envelope.

**Chairman/Chief Executive Officer,**  
**Development Lotteries Board,**  
**No. 356, Dr. Colvin R.de Silva Mawatha,**  
**Union Place, Colombo 02.**  
**Tel. No: 011-4824856 | Web site:www.dlb.lk**  
21.04.2025

